



Rumbastraat 7 - Oranjestad, Aruba - Tel: (297) 582-4492 - Fax: (297) 583-4492

Qwanto! Payroll Courses & Workshops 2009



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Qwanto! Beginners Course

Qwanto! beginners course is specially designed to instruct the end-user how to perform basic payroll tasks, such as:

- New Company Setup
- Setting referential tables, payment methods and GL account
- Setting standard payroll codes and payroll rates
- Setting up employees
- Preparing for a payroll run
- Processing the payroll

Course length: Approximately 6 hours
Course location: Onsite Customer's Office/ Qwanto Development Group's Office
Max. # Participants: 02

Price:	Awg. 1085, -
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Qwanto! Advance Course

Qwanto! advance course is specially designed to instruct the payroll master how to perform more complex payroll tasks, such as:

- Setting up Value and Amount Containers
- Setting up Vacation Allowance
- Backup Restore Procedure
- Setting up Payroll Bases
- Reports
- Payroll Year End

Course length: Approximately 6 hours
Course location: Onsite Customer's Office/ Qwanto Development Group's Office
Max. # Participants: 02

Price:	Awg. 1085, -
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Qwanto! Refreshment Course

Stay up to date!! Through our **Qwanto!** refreshment courses you will get all information and training you need to employ the latest features added to the system.

Course length: Approximately 3 hours
Course location: Onsite Customer's Office/ Qwanto Development Group's Office
Max. # Participants: 02

Price: Awg. 540, -

Workshop: Get answers with Queries **NEW!!**

A database becomes really valuable when you use the data it contains as a resource to answer questions or perform tasks.

Have you ever wanted to combine information from multiple tables in your database in an efficient manner? **Qwanto!** offers a powerful query function with an easy-to-learn interface that makes it a snap to extract exactly the information you need from your database.

Course length: Approximately 1 day
Course location: Qwanto Development Group's Office
Max. # Participants: 05
Date: See Schedule

Price: Awg. 1440, -

Workshop: Vacation Arrangement & Containers

This workshop will teach you how to configure and activate for employees the accumulation of their vacation days based upon their age and years in service.

Containers can be thought of as placeholders for balances. You can have balances for values, such as vacation days, time-back hours etc., or for amounts, such as savings plans, vacation plans, thrift plans etc. This workshop will teach you how to setup these containers in **Qwanto!**

Course length: Approximately 1-1.5 hours
Course location: Qwanto Development Group's Office
Max. # Participants: 05
Date: See Schedule

Price: Awg. 270, -



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Workshop: Import Configuration

This workshop will teach you how you can speed up the data entry process by importing all necessary data such as overtime hours, sick days, regular hours, commission, vacation days taken and much more through “one click”.

Course length: Approximately 1-1.5 hours
Course location: Qwanto Development Group’s Office
Max. # Participants: 05
Date: See Schedule

Price:	Awg. 270, -
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Workshop: Payroll Codes & Payroll Bases

Learn not only how to create standard payroll codes, but also how to apply special requirements using rates, confiscation, special tax, containers, payroll bases, and year end parameters.

Course length: Approximately 2 hours
Course location: Qwanto Development Group’s Office
Max. # Participants: 05
Date: See Schedule

Price:	Awg. 360, -
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Registration Form

Please fill in if you want more information about our courses and workshops or if you desire to schedule a course or workshop on a specific date and fax it to 583 4492.

Contact Person Full Name:	
Company Name:	
Email Address:	
Telephone:	Fax:
Please check appropriate Course or Workshop of interest:	
<input type="checkbox"/> Qwanto! Beginners Course	<input type="checkbox"/> Date:
<input type="checkbox"/> Qwanto! Advance Course	<input type="checkbox"/> Date:
<input type="checkbox"/> Qwanto! Refreshment Course	<input type="checkbox"/> Date:
<input type="checkbox"/> Workshop: Get answers with Queries NEW!!	<input type="checkbox"/> Date:
<input type="checkbox"/> Workshop: Vacation Arrangement & Containers	<input type="checkbox"/> Date:
<input type="checkbox"/> Workshop: Import Configuration	<input type="checkbox"/> Date:
<input type="checkbox"/> Workshop: Payroll Codes & Payroll Bases	<input type="checkbox"/> Date:
Participant Full Name:	
Participant Full Name:	
<input type="checkbox"/> Onsite	<input type="checkbox"/> Qwanto Development Group

* Note: Participants are free to set a date for these courses.